

Test Module7

Referencing

Test Data Repository

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INTRODUCTION

The Test Data Repository is organized in several sub-chapters – one corresponding (Sub) Test Data Repository for each test module. This reduces complexity and guarantees higher readability and comprehensibility for the user.

Each of these documents has the same general structuring:

- ◆ **Agents & Access Controls:** This sub-chapter gives details about user profiles, user roles and user groups. Furthermore it will be explained which user roles have access permission to functions, aggregations and records. In addition we explain which user groups have access permission to aggregations and records.
- ◆ **Classification Scheme(s):** This sub-chapter includes all Classification Scheme(s) that are used within the corresponding sub-chapter of the test module. It lists information of the metadata of the classification scheme itself and of all aggregations and records within it.
- ◆ **Record types:** This sub-chapter gives detailed information about the records used.
- ◆ **Retention and Disposition Schedules:** This sub-chapter gives detailed information about the retention and disposition schedules used.
- ◆ **Content of captured records:** This sub-chapter gives detailed information about the content of the items that are captured as records. As these items are described before they are captured into the ERMS, no metadata elements can be used for the description.

To increase the usability of the Test Data Repository we marked the information in different colours. The blue coloured content represents the situation before test cases are executed (precondition). The red coloured content represents the situation after the test cases are executed (test result). Both situations are highlighted as far as possible. In some cases we used brackets (e.g. []) to highlight which entity is being affected by the test execution. Examples:

<i>Example</i>	<i>Explanation</i>
Class Corporate Direction	The item is a precondition for the test case. It has to be created before executing the test cases of the sub-chapters.
Class Corporate Direction	The item will be created within a test case.
[Class] [Corporate	The item will be deleted, reclassified, relocated when the test cases of the

Direction] sub chapter are being executed.

The metadata model requires metadata elements such as M163 *Identity.system_identifier* which are "populated" by the system when an agent is defined. We just use the values of these elements to have an internal linkage between our test data. These values do not have to match the existing values in the ERMS.

ON CHAPTER T3.1 - CLASSIFICATION CODE

1.1 Agents & Access Controls

Within this chapter we summarise all agents and access controls that are needed for testing. The first sub-chapter, as far as possible, provides an insight into the profiles of the agents (users, user roles and user groups) used. The second sub-chapter summarises the access controls for agents to entities (entity/agent) and for agents to functions.

1.1.1 Agents (Users, User Groups and User Roles)

The following tables show the metadata of agents (Users, User Groups and User Roles).

1.1.1.1 Users

Following users need to be created or will be created during test execution:

M163	M167	M189	M171	M166	M165	M169	M170
Identity.system_identifier	Description.title	Description.email.address	Relation.entity_agent	Relation.has_role	Relation.is_member_of	Use.administrator	Use.inactive
<U01>	CA_username			<R01>		YES	NO

1.1.1.2 User Roles

Following roles need to be created or will be created during test execution:

M163	M167	M168	M171	Remarks and comments
Identity.system_identifier	Description.title	Relation.has_user	Relation.entity_agent	
<R01>	CentralAdministrator	<U01>		

1.1.1.3 User Groups

The values to be used for testing are arbitrary.

1.1.2 Access controls

The following tables show the Entity/Agent relation and the access of agents to functions.

1.1.2.1 Entity/Agents

The values to be used for testing are arbitrary.

1.1.2.2 Access permissions of user roles to functions

Please note that the access permissions of a user role to the corresponding ERMS function is indicated by 'X'. If a user role has no access permissions to a function the corresponding cell is grey.

Following roles have access to the ERMS' functions:

Function	<R01> CentralAdministrator
Add new classes	X
Create new files	X
Change file metadata	X
Maintain classification scheme and files	X
Delete files	X
Capture records	X
Relocate a record to a different file	X
Search for and read records	X



Function	<R01> CentralAdministrator
Change content of records	
Change record metadata	X
Delete records	X
Place and remove disposal holds	X
Retention and disposition schedule and disposition transactions	X
Export and import files and records	X
View audit trails	X
Configure and manage audit trail	X
Change audit trail data	
Move audit trail data to off-line storage media	X
Perform all transactions related to users and their access privileges	X
Allocate access permission to local administrators	X
Allocate own access permission also to other users	X
Set up and manage case management role	X
Maintain database and storage	X
Maintain other system parameters	X
Define and view other system reports	X

1.2 Classification Scheme(s)

This section includes all classification scheme(s) which are used within the test cases of the corresponding test module. First of all you will find the metadata for the classification scheme itself.

The next chapter(s) describe(s) the metadata of the aggregations and records defined in the classification scheme(s).

Please note that:

- ◆ it is possible that more than one classification scheme is defined. Therefore the fully-qualified classification code contains a prefix that uniquely identifies an entity across different classification schemes. Example: A class has the fully-qualified classification code <CS01/001>. This means that prefix CS01 indicates the classification scheme as specified above (M044)
- ◆ we only take metadata into account which are needed for testing. A full approach is not intended here.

M044	M045	M046
Identity.system_identifier	Description.title	Description.abstract.description*
<CS01>	TestClassificationScheme1	
<CS02>	TestClassificationScheme2	

* Optional

1.2.1 TestClassificationScheme1 – metadata of aggregations and records

M012 Description.classification.fully-qualified_classification_code	M011 Description.Classification.Classification_code	Type	M003 Description.title
<CS01/001>	001	Class	Product policies
<CS01/001/001>	001	Class	Innovation Policy
<CS01/001/001/001>	001	File	Study1
<CS01/001/001/001/001>	001	Sub-File	Policies
<CS01/001/001/001/001/001>	001	Volume	P1
<CS01/001/001/001/001/001/001>	001	Record	Policy1
<CS01/001/002>	002	[Class]	[Information Technology]
<CS01/001/002/001>	001	[File]	[Policy Development]
<CS01/001/002/001/001>	001	[Sub-File]	[Comments]
<CS01/001/002/001/001/001>	001	[Volume]	[C1]
<CS01/001/002/001/001/001/001>	001	[Record]	[Comment1]
<CS01/002>	002	Class	Quality
<CS01/002/001>	001	Class	Information Technology
<CS01/002/001/001>	001	File	Policy Development
<CS01/002/001/001/001>	001	Sub-File	Comments
<CS01/002/001/001/001/001>	001	Volume	C1

M012 Description.classification.fully-qualified_classification_code	M011 Description. Classification. Classification_code	Type	M003 Description.title
<CS01/002/001/001/001/001/001>	001	Record	Comment1

1.2.2 TestClassificationScheme2 – metadata of aggregations and records

M012 Description.classification.fully-qualified_classification_code	M011 Description. Classification. Classification_code	Type	M003 Description.title
<CS02/001>	001	Class	Executive Committee
<CS02/001/001>	001	Class	Support Functions
<CS02/001/002>	001	Class	Resourcing
<CS01/001/002/001>	001	File	Result
<CS02/002>	002	Class	Corporate Communication
<CS02/002/002>	002	Class	Business Segments

1.3 Record Types

The values to be used for testing are arbitrary.

1.4 Retention and Disposition Schedules

The values to be used for testing are arbitrary.

1.5 Content of Captured Records

The following table list all documents that are used within the test cases.

Please note that the table(s) summarise(s) just the metadata elements which are necessary for testing.

1.5.1.1 Documents

Reference Identifier	Title	Format	Version	Highlighted content	Comment
RD01	Document1	any			The document consists of two components a textual content and a link to another document, e.g. a spreadsheet.

ON CHAPTER T3.2 - SYSTEM IDENTIFIERS

2.1 Agents & Access Controls

Within this chapter we summarise all agents and access controls that are needed for testing. The first sub-chapter, as far as possible, provides an insight into the profiles of the agents (users, user roles and user groups) used. The second sub-chapter summarises the access controls for agents to entities (entity/agent) and for agents to functions.

2.1.1 Agents (Users, User Groups and User Roles)

The following tables show the metadata of agents (Users, User Groups and User Roles).

2.1.1.1 Users

Following users need to be created or will be created during test execution:

M163	M167	M189	M171	M166	M165	M169	M170
Identity.system_identifier	Description.title	Description.email.address	Relation.entity_agent	Relation.has_role	Relation.is_member_of	Use.administrator	Use.inactive
<U01>	CA_username			<R01>		YES	NO

2.1.1.2 User Roles

Following roles need to be created or will be created during test execution:

M163	M167	M168	M171	Remarks and comments
Identity.system_identifier	Description.title	Relation.has_user	Relation.entity_agent	
<R01>	CentralAdministrator	<U01>	<R01>	CentralAdministrator

2.1.1.3 User Groups

The values to be used for testing are arbitrary.

2.1.2 Access controls

The following tables show the Entity/Agent relation and the access of agents to functions.

2.1.2.1 Entity/Agents

The values to be used for testing are arbitrary.

2.1.2.2 Access permissions of user roles to functions

Please note that the access permissions of a user role to the corresponding ERMS function is indicated by 'X'. If a user role has no access permissions to a function the corresponding cell is grey.

Following roles have access to the ERMS' functions:

Function	<R01> CentralAdministrator
Add new classes	X
Create new files	X
Change file metadata	X
Maintain classification scheme and files	X
Delete files	X
Capture records	X
Relocate a record to a different file	X
Search for and read records	X



Function	<R01> CentralAdministrator
Change content of records	
Change record metadata	X
Delete records	X
Place and remove disposal holds	X
Retention and disposition schedule and disposition transactions	X
Export and import files and records	X
View audit trails	X
Configure and manage audit trail	X
Change audit trail data	
Move audit trail data to off-line storage media	X
Perform all transactions related to users and their access privileges	X
Allocate access permission to local administrators	X
Allocate own access permission also to other users	X
Set up and manage case management role	X
Maintain database and storage	X
Maintain other system parameters	X
Define and view other system reports	X

2.2 Classification Scheme(s)

This section includes all classification scheme(s) which are used within the test cases of the corresponding test module. First of all you will find the metadata for the classification scheme itself.

The next chapter(s) describe(s) the metadata of the aggregations and records defined in the classification scheme(s).

Please note that:

- ◆ it is possible that more than one classification scheme is defined. Therefore the fully-qualified classification code contains a prefix that uniquely identifies an entity across different classification schemes. Example: A class has the fully-qualified classification code <CS01/001>. This means that prefix CS01 indicates the classification scheme as specified above (M044)
- ◆ we only take metadata into account which are needed for testing. A full approach is not intended here.

M044	M045	M046
Identity.system_identifier	Description.title	Description.abstract.description*
<CS01>	TestClassificationScheme1	

* Optional

2.2.1 TestClassificationScheme1 – metadata of aggregations and records

M012 Description.classification.fully-qualified_classification_code	M011 Description.Classification.Classification_code	M020 Identity.System_identifier	Type	M003 Description.title
<CS01/001>	001	<ID>	Class	Marketing
<CS01/001/001>	001	<ID>	File	Strategic business units
<CS01/001/001/001>	001	<ID>	Sub-file	Competitor A
<CS01/001/001/001/001>	001	<ID>	Volume	SWOT20
<CS01/001/001/001/001/001>	001	<ID>	Record	Strategic planning
<CS01/001/001/001/001/002>	002	<ID>	Record extract	Performance

2.3 Record Types

The values to be used for testing are arbitrary.

2.4 Retention and Disposition Schedules

M008 Identity.system_identifier.r etention_and_disposition_ schedule	M024 Description.title*	M014 Event_plan.event_type. disposition_action	M013 Event_plan.period*	M052 Event_plan.event_trigger	M133 Use.status. inheritance	M015 Description. abstract. Reason	M030 Description. Mandate*
<RDS01>	Test	Retain indefinitely	Indefinite	No		Test	Testing Regime

2.5 Content of Captured Records

The values to be used for testing are arbitrary.